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OFFICE MEMORANDUM UNITED STATES GOVERNMENT

To : Chiefs of Field Bureaus

Date: 8 Feb 1949

From : Chief, FBIB

Subject: Revision of Identification Line

1. It is desired to effect a revision of identification line arrangement (see "Field Manual — Processing of Broadcast Material", pp. 9-11) to conform more closely with Daily Report style and to obviate rewriting in Washington before publication. Specifically, it is desired that:

a. Date precede hour of broadcast.

b. Month be spelled out, abbreviated except in the case of May, June, July.

c. Hour be followed by letters EST.

d. Bureau Symbol follow hour of broadcast.

2. This change of procedure need not affect the use of a six-figure date-time group in London and Mediterranean Bureau identification lines. Sample logographs for other bureaus are attached. It is noted that case shifting may be reduced by elimination of some of the punctuation required for final publication.

3. It is requested that sample logographs in all Bureau copies of "Field Manual — Processing of Broadcast Material" be altered to reflect this change.

This document is part of classified integrated file.
If separated from file, document is unclassified.

L. K. WHITE

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PKE/jg
AdmOff

Distr: Attachment

Chief, Hawaii Bur
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Chief, East Coast Bur. Mr. Leis

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SAMPLE IDENTIFICATION LINES

TOKYO JIJI RELEASE IN JAPANESE AND ENGLISH WEDNESDAY JAN 26 1949 5:00 AM EST—T

BATAVIA RADIO POERRI IN INDONESIAN TO INDONESIA TUESDAY JAN 25 1949 9:00 AM EST—T

KARACHI WEST PAKISTAN HOME SERVICE IN ENGLISH WEDNESDAY JAN 26 1949 7:24 AM EST—H

NORTH SHENSI NEW CHINA NEWS AGENCY IN ENGLISH MORSE TO NORTH AMERICA WEDNESDAY JAN 26 1949 10:25 AM EST—H

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[redacted]

COCY HAVANA IN SPANISH TO CUBA SATURDAY JAN 29 1949 6:00 PM EST—W

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